



Ontario Building Officials Association

Business Plan 2009 - 2011

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Business Plan Revision 2009 - 2011

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BACKGROUND

- The Ontario Building Officials Association (OBOA), is a self-governing non-profit volunteer organization founded in 1956 committed to maintaining a high degree of professionalism in the field of building enforcement through its membership in the building regulatory industry.
- The Association in 2009 has approximately 2200 individual members having moved to individual membership fees in 1997.
- The current configuration of the Board of Directors comprises a President, 2 Vice-Presidents, Secretary-Treasurer, Immediate Past-President and seven Directors chairing numerous standing committees as referenced in the OBOA Bylaw.
- The OBOA currently employs a Chief Administrative Officer (CAO) and full-time staff to address association operations, member services, training and education, member certification, industry advocacy, website and an Internship Program.
- The Association is recognized Federally and Provincially as a educational institute.

OBOA BUSINESS PLAN

Setting the Stage:

The OBOA Business Plan attempts to address the needs of the Association. It was developed in 1991 and was revised in 1997, 2002, 2006 and in 2009.

The Association strives to balance the cost of the administration of services against the need to provide such services and the restricted revenue sources.

The following slides encompass the priorities for the 2009 – 2011 cycle.

FINANCE

Preamble

- The Board will continue to monitor the financial sustainability of the OBOA and make adjustments accordingly, through communication and dialogue with the Chapter Chairs.

Goals

- Ensure the financial stability of the OBOA.
- Continue to invest in the development of training courses.
- Maintain Annual Meeting and Training Sessions (AMTS) as a source of revenue.

Objectives

- Membership dues to reflect the operational expenses necessary to administer the services required by the membership.
- Training revenues reinvested in new initiatives.

CERTIFICATION

Preamble

- The OBOA will continue to monitor and amend as required its Certification Program in accordance with provincial qualification requirements, and the National Certification program.

Goals

- Develop a multi level certification program for Certified Building Code Official (CBCO) and Building Code Qualified (BCQ) having consideration for the provincial qualifications where possible and align with National Certification Program.

Objectives

- Promote BCQ/QCB as the building industry standard of Building Code knowledge.
- Promote CBCO/OCCB as “The Step Above” as the building industry standard of Building Code knowledge for Building Officials.

MAINTENANCE

2008 – Three year cycle - 2010

Preamble

- Maintenance continues to be an integral part of the Certification Program and provides continual upgrading through technical information sessions and forums recognized as adding value to an individual's performance in the regulatory environment.

Goals

- To achieve the necessary maintenance component required for the three year cycle.

Objectives

- Review current technical information eligible for maintenance points.

INTERNSHIP

Preamble

- This program was approved by the Minister of Municipal Affairs and Housing on December 15, 2005 to assist municipal employees in the provincial requirement of Building Official qualifications. This program allows employees to perform their assigned duties under a mentor while working towards obtaining the required Ministry qualifications.

Goals

- Continue to promote the Internship Program as a valuable and important resource for municipalities to provide service delivery in accordance with the regulatory requirements allowing for enhanced public safety.
- To provide a vehicle for ongoing staff development.

Objectives

- Promote Internship to individuals as “The Start You Deserve”.
- Promote this to employers as the only recognized Internship Program under the Regulations.

SELF-MANAGEMENT

Preamble

- The development of a Self-Management system leading to “right to practice” legislation for all building officials.

Goals

- Continue to work within the MOU in consultation with our stakeholders to create a comprehensive report to be presented to the Minister of Municipal Affairs and Housing for review.
- In the event of a government policy decision to move forward with draft legislation development:
 - establish a project working group to develop a detailed qualification process including mandatory experience measurement, mandatory education as a component of “right to practice” and qualification maintenance;
 - complete a complaints and disciplinary process reflecting the needs of stakeholders and the public; and
 - develop a business/financial model that ensures training and other service delivery viability.

Objectives

- Incorporate the goals noted above into a revised operations process.

TRAINING

Preamble

- In 2008 Chapter Chairs requested that the Board commence using training revenues to develop OBOA branded course materials.

Goals

- Ensure experienced and qualified facilitators are used for course delivery.
- Investigate joint partnerships that will enhance the materials available to the membership and further the recognition of the OBOA as the leader in “Building Knowledge/Growing Communities”

Objectives

- Investigate and develop various training delivery models such as “Blackboard” and online services.
- Ensure any training program that is developed by the OBOA provides a strong background for our Certification and Maintenance programs.

WEBSITE/ON-LINE SERVICES

Preamble

- The Association's Website is seen as an effective means of communication that provides information in an accurate and timely manner.

Goals

- Provide up-to-date information and continue to expand the website services.
- Use the Newsbytes and Website as a communication tools for members.

Objectives

- Provide current information as required by the membership.
- Incorporate other Association website links.
- Promote as a revenue source.

AMTS

Preamble

- The Annual Meeting and Training Session (AMTS) is seen as an excellent venue for the exchange of information, highlighting of technical data and an opportunity to network.

Goals

- Encourage participation of other groups and Associations with building industry related functions.
- Maintain a cross section of technical seminar topics relevant to all aspects of the Ontario Building Code and associated professional development.

Objectives

- Continue to review and improve the AMTS for the benefit of the members.
- Encourage technical committees to focus towards technical content that provides an appropriate information environment for the members.
- Ensure the AMTS is operated as a financially self sustaining event.



OBOA JOURNAL

Preamble

- The Journal is an communication tool providing information to the membership and building industry stakeholders.

Goals

- Provide knowledgeable information to the membership.
- Work towards reducing the carbon footprint of our printed material.
- Continue to offset the cost of the Journal through advertising revenues.

Objectives

- Maintain present circulation of four times a year.
- Provide information on new and innovative products.
- Ensure adequate technical and legal content that impacts code administration and interpretation.

PUBLIC RELATIONS/SERVICES

Preamble

- Maintain and enhance communications in all mediums to ensure effective communications within the OBOA and with external stakeholders.

Goals

- Promote the Association and its initiatives.

Objectives

- Preparation of OBOA promotional materials. (Building Safety Week)
- Promote regulatory enforcement as a career path and public awareness of what we do.
- Encourage the distribution of information through the Chapter Chairs.
- Continue to promote customer services and timely responses through the OBOA office.

ON-GOING INITIATIVES

- Consultation Forums on current issues of the industry
- Self Management leading to “right to practice”
- Participation in provincial initiatives as the advocate of the building official
- MMAH Training delivery agent
- Course development/new educational partnerships
- Protection of the CBCO/OCCB and BCQ/QCB designations