



ONTARIO BUILDING
OFFICIALS ASSOCIATION



Ontario Building Officials Association

56th Annual Meeting &

Training Sessions

Sudbury Holiday Inn

Sudbury, Ontario

September 9 – 12, 2012

Exhibitor/Sponsorship

Registration Package



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The Ontario Building Officials Association (OBOA) is holding its Annual Meeting and Training Sessions (AMTS) from September 9 - 12 in Sudbury. This event is being held at the Holiday Inn, Sudbury, Ontario. More than 30 technical sessions relating to the Building Industry are being offered to OBOA members at this year's event.

OBOA supports almost 2000 Ontario building officials in ensuring a safer and a more sustainable and accessible Ontario by delivering training and certification, promoting uniform code application, working with industry partners, providing a voice to policymakers, and advancing the profession. The OBOA is involved in the continuing education of its members and non-members in areas pertaining to the building industry and specifically to the Ontario Building Code. Non-Members may include designers, builders, architects, engineers etc.

Space is limited so book early!

\$1,325.00/ exhibit space

Includes:

- One, 10' x 8' (except as noted) exhibit space in the exhibit area
- One, 6' or 8' skirted table; access to one standard electrical outlet
- One company staff exhibitor pass which includes continental breakfast, Monday Lunch, Tuesday Lunch, coffee breaks, Monday Theme Night, admittance to all technical sessions and a Delegate bag.

Additional Company Staff - \$215.00 per person

Includes:

- Company staff exhibitor pass which includes continental breakfast, Monday Lunch, Tuesday Lunch, coffee breaks, Monday Theme Night, admittance to all technical sessions and a Delegate bag.

Security: The exhibit area will not be patrolled during evening hours. Exhibitors are advised to remove any valuables and store them elsewhere for safety.

Accommodation: Room blocks have been reserved at the following hotels for this Conference. Special OBOA guest room rates starting at (Holiday Inn \$119.00) (Hampton Inn \$139.00) (Homewood Suites \$149.00) (reservations booked before Oct. 4, 2011) + applicable taxes. Please go to booths 3 and 4 for details and reservations.



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EXHIBITOR SCHEDULE

2012 Annual Meeting & Training Sessions – Sudbury, Ontario

Sunday, September 9, 2012

3:00pm – 7:00pm - Setup

7:00pm - 9:00pm - Ice Breaker and Trade Show

Monday, September 10, 2012

7:30am – 8:30am – Prior to start of the Opening Ceremonies

9:30am – 10:00am – AM Coffee Break

12noon – 1:30pm – Lunch

3:00pm – 6:00pm PM Coffee Break

5:00pm – 6:00pm – Prior to start of Entertainment & Dinner

Tuesday, September 11, 2012

7:30am – 8:30am – Prior to start of the Annual General Meeting

9:30am – 10:00am – AM Coffee Break

12noon – 1:30pm – Lunch

1:30pm – Teardown

Cancellation Policy:

Exhibitors who cancel their space will receive a refund less a \$300.00 administration fee if written notice is received by the Ontario Building Officials Association no later than June 29, 2012. Exhibitors who cancel their registration after June 29, 2012 will not receive a refund.

To Register: Please complete the registration form and forward it with full payment to:

Ontario Building Officials Association

8 – 200 Marycroft Avenue

Woodbridge, Ontario

L4L 5X4

Phone: 905.264.1662

Fax: 905.264.7609

Questions: Contact Mike Leonard at the OBOA office, training@oboa.on.ca

Exhibitor fee does not include:

Insurance coverage for exhibit material/equipment

Additional booth furnishings, extra electrical requirements, shipping and customs clearance.

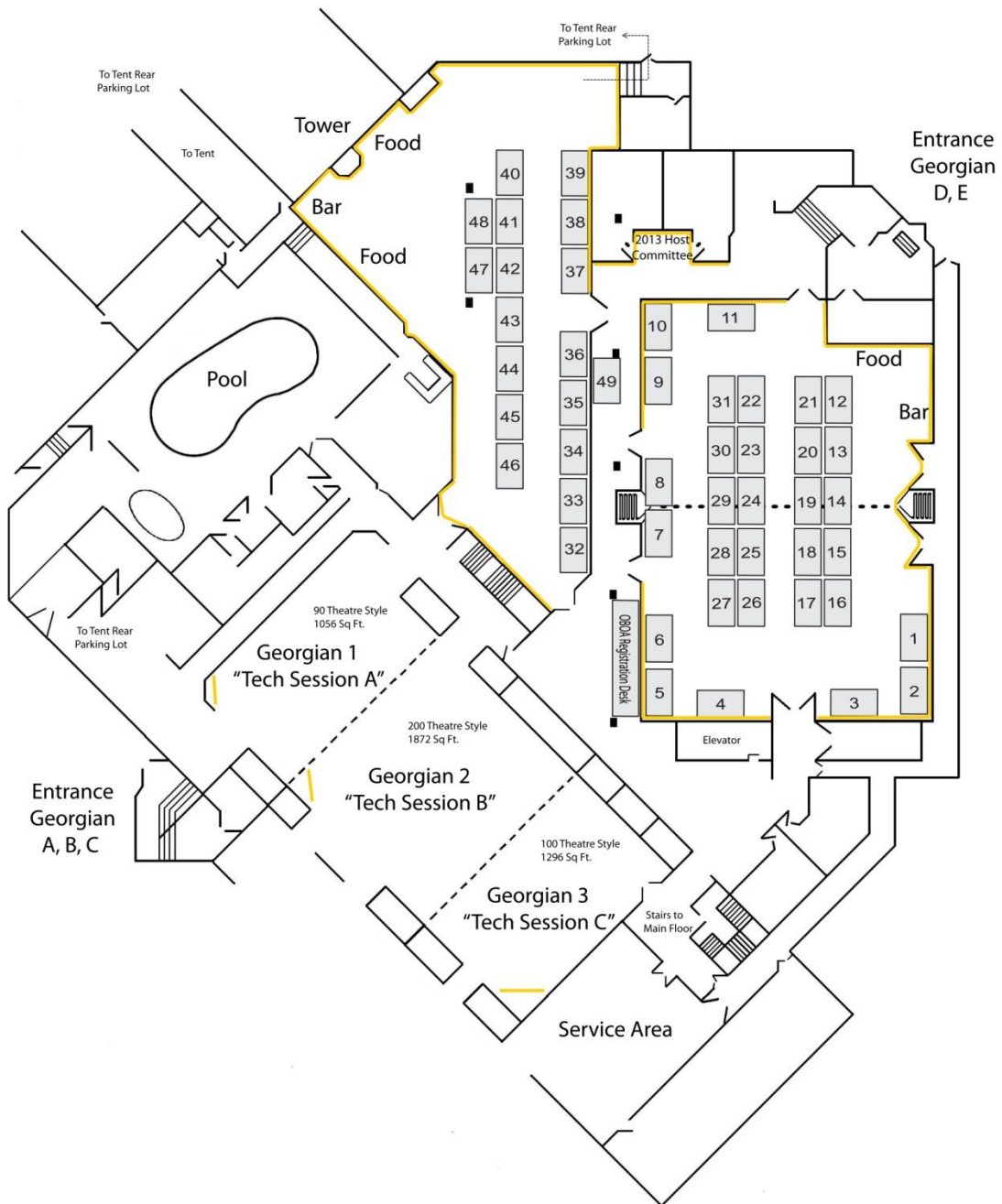


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Visit the OBOA website at www.oboa.on.ca/events for available booth spaces.



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Company: _____

Contact Name: _____

Position: _____

Company Address: _____

City: _____ Prov./State: _____

Postal Code: _____ Email: _____

Phone: _____ Fax: _____

Returning Exhibitor New Exhibitor

Do you require Electricity Yes No

Draped table required Yes No

Chair required One Two

Please register my company for _____ 10' x 8' (except as noted) space @ \$1325.00 per booth space.

Booth Selection: _____ (first choice) _____ (second choice) _____ (third choice)

I understand each booth space registration includes one exhibitor pass, Sunday Ice Breaker, Monday Lunch, Tuesday Lunch, Monday Theme Night, access to the technical sessions and a delegate bag.

Additional staff: \$215.00 per person

Includes: Sunday Ice Breaker, Monday Lunch, Tuesday Lunch, Monday Theme Night, access to the technical sessions and a delegate bag.

Space is limited:

Total Space fee \$ _____ (\$1325.00 per space)

Additional Staff \$ _____ (\$215.00 per person)

Sunday Golf \$ _____ (\$125.00 per person)

Wed. Lunch \$ _____ (\$60.00 per person)

Wed. Dinner \$ _____ (\$85.00 per person)

Golf Hole Sponsor \$ _____ (Min. \$150 per hole)

13% HST \$ _____

Total Remittance: \$ _____



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Method of Payment: Cheque (payable to the Ontario Building Officials Association)
 Visa, MasterCard or American Express

Card#: _____ Expiry Date: _____

Cardholder's Name: _____

Authorizing Signature: _____

Exhibitor Staff Names:

Staff Name:	Golf Y/N	Company Name(if different)

PLEASE READ AND SIGN THE FOLLOWING:

“The Ontario Building Officials Association and the Holiday Inn Sudbury (hereinafter referred to as the “Conference Group”) shall not be responsible for any losses or damages that may occur to the exhibitor or the exhibitor’s employees and/or guests or property from any cause whatsoever, prior to, during or subsequent to the period covered by the exhibit contract. The exhibitor signing this contract expressly releases the Conference Group from and agrees to indemnify same against any and all claims due to carelessness of the exhibitor, which claims must be paid for by the exhibitor causing the same. The Conference Group will not be responsible for damage or loss of any means whatsoever (theft, fire, etc.) for any or all material or equipment used by exhibitors. Exhibitors are therefore required to carry appropriate insurance with respect to possible damage or loss and public liability against injury to the person or property of others”.

SIGNED: _____ DATED: _____

TITLE/POSITION: _____



SPONSORSHIP

The following pages cover in-depth sponsorship opportunities available to you.

LEVEL	AREA OF SUPPORT
\$5,000 AND OVER PLATINUM Plus	<input type="checkbox"/> SUNDAY GOLF TOURNAMENT PRIZES
\$2,000 AND OVER PLATINUM	<input type="checkbox"/> SUNDAY GOLF HOLE (MIN \$150)
\$1,000 AND OVER GOLD	<input type="checkbox"/> SUNDAY ICE BREAKER RECEPTION
\$500 AND OVER SILVER	<input type="checkbox"/> MONDAY THEME NIGHT DINNER
\$200 AND OVER BRONZE	<input type="checkbox"/> WEDNESDAY PRESIDENT'S DINNER
GIFTS IN KIND (TO BE FORWARDED TO THE OBOA TWO WEEKS BEFORE THE AMTS EVENT) <u>Please list "Gifts in Kind" or Golf Prizes and \$ value below</u>	<input type="checkbox"/> COMPANIONS PROGRAM
1. _____ \$ _____	<input type="checkbox"/> CONFERENCE BAG (\$3000 plus HST)(Deadline May 1, 2012)
2. _____ \$ _____	<input type="checkbox"/> MEALS AND/OR COFFEE BREAKS
3. _____ \$ _____	<input type="checkbox"/> TECHNICAL SESSION PRESENTATIONS
4. _____ \$ _____	<input type="checkbox"/> EXHIBITOR PASSPORT DRAW PRIZES
5. _____ \$ _____	<input type="checkbox"/> CHARITY DRAW PRIZES
	<input type="checkbox"/> AS DETERMINED BY THE OBOA OFFICE
	<input type="checkbox"/> HOSPITALITY SUITE (\$750.00 PER HOUR INCL. HORS D'OEUVRES)

Your sponsorship will be acknowledged during the conference activities you are sponsoring, signage at conference location, the conference edition of the *OBOA Journal*, the official publication of the Association and posted on the OBOA Conference area of the website <http://www.oboa.on.ca>



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BUSINESS: _____

ADDRESS: _____

TELEPHONE: (_____) _____ **FAX:**(_____) _____

CONTACT: _____

TITLE: _____

SIGNATURE: _____

Cheque enclosed - **made payable to "Ontario Building Officials Association"**

Mail to:
Ontario Building Officials Association
8 – 200 Marycroft Avenue
Woodbridge, Ontario
L4L 5X4
Phone: 905.264.1662
Fax: 905.264.7609

Please charge my **VISA / Mastercard / AMEX** credit card.

Do you require a tax receipt?

Please charge my credit card, \$ _____ Sponsorship.

Card Number: _____ Expiry: _____

Cardholder's Name: _____

Cardholder's Signature: _____

The cardholder agrees to pay the issuer of the charge card the amount in accordance with the issuer's agreement with the cardholder.



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EXHIBITOR PRIZE DRAW DONATIONS (TUESDAY LUNCH)

Description

- A number of prize draws donated by Exhibitors and Sponsors are drawn during Tuesday's Lunch.
- OBOA will purchase prizes for Exhibitors and Sponsors that donate cash towards Prizes.
- Every Delegate receives a passport, each passport must be signed/stamped by each Exhibitor, in addition each Companion receives a passport and must have 15 exhibitors sign/stamp their passports.
- This is a very successful event.

Benefits

- Verbal acknowledgement at the time of the Prize Draw (1st, 2nd, 3rd, and 4th place)
- Company Logo or name on the Delegate Passport (1st, 2nd, 3rd, and 4th place prizes will have their logo on the Delegate Passport).
- All sponsors will be on the sponsorship signage.
- Income Tax receipt if requested

Value as noted in Sponsorship Opportunities noted above

KEYNOTE SPEAKER SPONSORSHIP – MINIMUM \$1000.00

Description

- Keynote Speaker addresses to Delegates during the opening session of the Conference typically attract the highest Conference attendance figures.



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Benefits

- Recognition on Sponsor Banners
- Recognition on Event Signage
- Potential for Sponsor introduction of the Keynote Speaker
- Be seen as a contributor to one of the highest profile educational events

REFRESHMENT BREAKS SPONSORSHIP - MINIMUM \$500.00

Description

- A number of refreshment stations will be situated in high traffic areas in the Exhibit Hall during Conference Refreshment Breaks
- There are three breaks in total over the course of the Conference.

Benefits

- Recognition on Sponsor Banners
- Recognition on Event Signage

DELEGATE CONFERENCE BAG SPONSORSHIP- \$3000.00 + HST

Description

- Your company will have the opportunity for extensive visibility by sponsoring the professional Portfolio, which is given to each Annual Conference delegate.
- This is a joint sponsorship opportunity with a maximum of 6 sponsors

Benefits

- “Delegate Conference Bags” are highly visible and are carried by each participant throughout the 4 days of the conference, as well as, being useful year round.



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- Sponsor Company logos are printed in a prominent location on each Delegate Conference Bag
- Recognition on Sponsor Banners

Value as noted in Sponsorship Opportunities noted above

CONFERENCE WELCOME RECEPTION SPONSORSHIP– MINIMUM \$1000.00

Description

- Networking and reacquainting event that this year takes place at the Opening Reception is the official event to kick off the Conference.
- This is a joint sponsorship opportunity

Benefits

- Recognition on Sponsor Banners
- Recognition on Event Signage

PLATINUM PLUS - \$5,000 +

Additional Benefits Include:

- Pre Conference
 - Special recognition as a Conference Sponsor on the OBOA website and appropriate Conference promotional materials
 - Logo recognition as a Sponsor on the OBOA website
 - Income Tax receipt



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- During the Conference
 - Corporate name and logo recognition as a Sponsor within the Conference Program related to the sponsored event,
 - Prominent recognition of same on sponsor banner

 - Two complimentary registrations for the entire conference
 - Corporate name and logo recognition as a Sponsor on the OBOA website

- And if your package includes an Exhibitor Registration
 - Your choice of a premiere Exhibit Booth location
 - Bolding of your Corporate name in the Delegate Passport which is distributed to all Delegates

- Additional opportunities as discussed with CAO.

PLATINUM - \$2,000 +

Additional Benefits Include:

- Pre Conference
 - Special recognition as a Conference Sponsor on the OBOA website and appropriate Conference promotional materials
 - Logo recognition as a Sponsor on the OBOA website
 - Income Tax receipt

- During the Conference
 - Corporate name and logo recognition as a Sponsor within the Conference Program related to the sponsored event,
 - Prominent recognition of same on sponsor banner,
 - Corporate name and logo recognition as a Sponsor on the OBOA website



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- And if your package includes an Exhibitor Registration
 - Your choice of a premiere Exhibit Booth location
 - Bolding of your Corporate name in the Exhibit Hall Passport which is distributed to all Delegates

GOLD - \$1,000 TO \$1,999

Additional Benefits Include:

- Pre Conference
 - Corporate name and logo recognition as a Sponsor on the OBOA website

- During the Conference
 - Corporate name and logo recognition as Sponsor on large screen sponsor slide loop
 - Corporate name and logo recognition as a Sponsor on the OBOA website
 - Recognition on sponsor Banners

- Income Tax receipt if requested

SILVER - \$500 TO \$999

Additional Benefits Include:

- Pre Conference
 - Corporate name and logo recognition as a Sponsor on the OBOA website

- During the Conference
 - Corporate name and logo recognition as Sponsor on large screen sponsor slide loop
 - Corporate name and logo recognition as a Sponsor on the OBOA website
 - Recognition on sponsor Banners

- Income Tax receipt if requested



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BRONZE - \$200 TO \$499

Additional Benefits Include:

- Pre Conference
 - Corporate name and logo recognition as a Sponsor on the OBOA website

- During the Conference
 - Corporate name and logo recognition as Sponsor on Plenary Hall large screen sponsor slide loop
 - Corporate name and logo recognition as a Sponsor on the OBOA website
 - Recognition on sponsor Banners

- Income Tax receipt if requested

HOSPITALITY SUITE - \$750 per HOUR

Description

- Your company will have the opportunity for extensive visibility by sponsoring the Hospitality Suite. Available Sunday thru Wednesday. Contact the OBOA office for availability.
- Included - Hors D'Oevres

Benefits

- Recognition on Sponsor Banners
- Recognition on Event Signage

In addition to benefits noted for specific sponsorships and listed above, all Sponsors and Exhibitors receive the opportunity for recognition in each OBOA Journal magazine as well as being noted on the OBOA website in the AMTS Sponsors folder.

Note: this replaces Sponsor and Exhibitor promotional insert material in the Delegate Conference Bags, representing a significant cost saving to you.